

The Santa Claus Town Council & Santa Claus Town Council met in regular session on July 8, 2024, at the Santa Claus Town Hall located at 90 N Holiday Blvd Santa Claus, In. The meeting was called to order by President, Kevin Burke.

Pledge of Allegiance

YouTube- YES

Town Council Members Present: Kevin Burke, Jason Little, Mike Johannes, Patricia Vaal and Brian Warran

Absent: None

Also, Present: Clerk-Treasurer; Jane Lindsey, Town Attorney; Kevin Patmore, Park Superintendent; Zach Tischendorf; Utility Superintendent, Russ Luthy, Building Inspector Todd Hays, Police Chief James Faulkenburg and Fire Chief Max Meyer

MINUTES

Jason Little made a motion to approve the 06-10-2024 meeting minutes and Brian Warran seconded the motion.

Ayes: 5 Nays: None

Motion carried 5-0

COMMENTS FROM THE FLOOR-

No comments from the floor.

COMMENTS FROM THE PRESIDENT

Kevin Burke stated that the community is still having issues with various animals and there is nothing the Town can do at this point. Burke reminded the public of the APC board meeting to be held on July 15th and also the first budget meeting on July 22nd at 5:00 pm.

JUNE REPORTS FROM DEPARTMENT HEADS

Department reports were given to the Council prior to the meeting.

FIRE DEPARTMENT MAX MEYER

Max Meyer reported the fire department had a total of 36 runs in the month of June. Meyer also reported that there is a new rule that all new fire trucks must have an AED and Meyer applied for and received a grant for the new AED from TC Energy. Meyer stated that the new fire truck is still scheduled to be delivered to Freightliner mid-September. Meyer said they are still expecting a December or January completion date. Meyer wanted to thank everyone who came out for the BBQ dinner. They sold out at 200 dinners in less than an hour. Meyer presented a letter from Midwestern Engineers stating that since the stairwell is 48" wide with handrails so there is no requirement to install an elevator if the Council should decide to finish out the upstairs of the fire department. This completion will allow the fire department to have 24-hour coverage for the community. Jason Little inquired about how many runs they are making to Holiday World dorms for employees vaping in the rooms. Meyer responded that he is tracking room numbers and if it continues Meyer stated that they could start billing for these runs.

PARKS & RECREATION/COMMUNITY CENTER ZACH TISCHENDORF

Zach Tischendorf reached out to Universal Design regarding two restrooms in the foyer of the community center that are not ADA compliant. Tischendorf is hoping to have the ADA compliance project completed next year. Tischendorf reported that they plan to apply for the DNR Land and Water Conservation Fund Grant in August for the playground. Tischendorf stated that funds have been appropriated for the playground this year and said that those funds will need to be re-budgeted for the 2025 year for the playground project. Jason Little asked Tischendorf if the porta potties worked out better for the most recent tournaments. Tischendorf said that the porta potties worked out well and they received no complaints so they will continue to use them for all tournaments going forward.

BUILDING INSPECTOR TODD HAYS

Todd Hays stated that he has not heard from Back 9. Kevin Patmore stated that he had been asked for a copy of the ordinance with the PUD requirements from Cash Waggnar. Patmore stated that they would have to have all plans submitted in advance to Hays before they can be placed on the agenda for APC.

POLICE DEPARTMENT JAMES FAULKENBURG

James Faulkenburg informed the Council that he posted on the police Facebook page the ordinance regarding golf carts. Faulkenburg asked everyone to share it, so the public is aware of the rules. Faulkenburg stated that the ordinance will be enforced. Faulkenburg encouraged the community to register their golf carts and be aware that any underage operators will be ticketed, and the golf cart will be impounded by JAWS with a fee of \$80. Patricia Vaal stated that it is dangerous.

Randy Boehm asked about electric bikes. Faulkenburg stated that there is no law regarding those the bike riders will need to follow the rules of the road. Zach Tischendorf stated that Faulkenburg is referring to pedal assisted electric bikes that do not exceed 28 mph.

Jane Lindsey presented a Conflict-of-Interest form for Kati Musgrave owner of Kati Jo Photos. Lindsey stated that Kati Jo Photos is scheduled to take police department photos, and the conflict of interest is due to Kati Musgrave being an employee of the Clerk-Treasurer's office as a utility clerk. Lindsey stated that Kati Jo Photos is an established vendor, and the Town has used their services in the past however at that time Kati Jo Musgrave was not a town employee.

Jason Little made the motion to approve the Conflict-of-Interest form for Kati Musgrave, owner of Kati Jo Photos. Patricia Vaal seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

TRAILS RUSS LUTHY

Russ Luthy reported that he is meeting with Midwest Engineering on Wednesday regarding the Lincoln Discovery Trail funded by the Next Level Grant.

STREET DEPARTMENT

Russ Luthy reported that he is working on the Community Crossing Grant. The grant deadline is 07-31-2024. Luthy stated that the grant is for a major pavement project and the reconstruction of the intersection at Old Hwy 245. Luthy stated that he has reviewed the funds the Town has on hand for the matching portion of the grant and informed the Council of the fund balances in LRS, MVH and the Old Hwy 245 fund. Luthy presented the Council with a Financial Commitment form that would need to be signed by the President to move forward. Luthy also stated that the grant would not pay for engineering or advertisement for this project.

Jason Little made the motion to authorize council President, Kevin Burke to sign the Financial Commitment form for the Community Crossings Grant. Mike Johannes seconded the motion.

Ayes: 5 Nays: None

Motion carried 5-0

WASTEWATER

Russ Luthy presented Pay Request #5 from Performance Pipeline in the amount of \$239,063.73 and asked the Council to approve payment. Patricia Vaal made the motion to approve Performance Pipeline Pay Request #5 in the amount of \$239,063.73. Jason Little seconded the motion.

Ayes: 5 Nays: None

Motion carried 5-0

Russ Luthy presented a pay request from Midwest Engineering invoice #202305902-05 in the amount of \$17,034.19. Jason Little made the motion to approve Midwest Engineering invoice #202305902-05 in the amount of \$17,034.19. Brian Warran seconded the motion.

Ayes: 5 Nays: None

Motion carried 5-0

OSHA

No lost time injuries

WATER RUSS LUTHY

Luthy presented Pay Request #4 from Copper Ridge in the amount of \$86,982.06 to be paid from the EDA fund. Patricia Vaal made the motion to pay Copper Ridge Pay Request #4 in the amount of \$86,982.06 to be paid from the EDA fund. Jason Little seconded the motion.

Ayes: 5 Nays: None

Motion carried 5-0

Luthy presented Invoice #202108901-07 from Midwestern Engineering in the amount of \$8,438.69 to be paid out of Water Capital. Jason Little made the motion to pay Midwestern Engineering's invoice #202108901-07 in the amount of \$8,438.69. Brian Warran seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

Russ Luthy informed the Council that he has promoted Chris Glenn to the new supervisor #2 position that was approved at the last meeting. Luthy stated that this would give Glenn a \$2.00/hour pay increase to be effective at the beginning of the next pay period. Luthy stated that Glenn has been with the town for several years and has gone above and beyond his job duties. Glenn will step out of his departmental role and take on a utility supervisor. Glenn will be the chain of command between Russ Luthy and the other utility employees. Luthy stated that the Water Board has been informed and the water budget can afford the pay increase.

Mike Johannes made the motion to approve the pay increase for Chris Glenn in the amount of \$2.00/hour in the position of Supervisor #2 effective at the beginning of the next pay period. Jason Little seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

Jason Little wanted the public to know that the utility employees do not work Monday-Friday 8-4. These employees work all hours of the day including weekends and holidays.

Russ Luthy reported that the Ditch Rotor in the wastewater treatment plant and the current rotors are 20+ years old. Over the years, Luthy said they have replaced different parts to keep them operational. Luthy is requesting \$122,000 from the wastewater capital funds to replace one Ditch Rotor. Luthy stated that there would be no bid requirement since this is a unique piece of equipment from a single source provider. Brian Warran asked if the rotor could be re-built. Luthy stated that repairs have been done to this rotor multiple times and is a the point of needing to replaced.

Mike Johannes made the motion to approve the purchase of a Ditch Roter not to exceed \$125,000 to be paid from the wastewater capital funds. Jason Little seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

INDUSTRIAL PARK

Nothing to report.

TOWN ATTORNEY KEVIN PATMORE

Kevin Patmore presented Ordinance 2024-03 AN ORDINANCE ADDING SECTION 10.04.112 AND 10.16.111(4)(F) AND (G) TO THE MUNICIPAL CODE OF THE TOWN OF SANTA CLAUS, INDIANA. Patmore stated that this is the second reading and request for adoption. Public notices were published by the

07-08-2024 TOWN COUNCIL MTG

Attorney, Kevin Patmore and mailed to current residents by the Clerk-Treasurer's office. Patmore stated that first the Council would have to open a public hearing and allow the public to ask questions.

Patricia Vaal made the motion to open a public hearing on Ordinance 2024-03 AN ORDINANCE ADDING SECTION 10.04.112 AND 10.16.111(4)(F) AND (G) TO THE MUNICIPAL CODE OF THE TOWN OF SANTA CLAUS, INDIANA. Mike Johannes seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

With no questions or comments from the public regarding the changes to ordinance regarding the water meters.

Mike Johannes made the motion to close the public hearing on Ordinance 2024-03 AN ORDINANCE ADDING SECTION 10.04.112 AND 10.16.111(4)(F) AND (G) TO THE MUNICIPAL CODE OF THE TOWN OF SANTA CLAUS, INDIANA. Jason Little seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

Mike Johannes made the motion to approve the second reading of Ordinance 2024-03 AN ORDINANCE ADDING SECTION 10.04.112 AND 10.16.111(4)(F) AND (G) TO THE MUNICIPAL CODE OF THE TOWN OF SANTA CLAUS, INDIANA and adopt. Jason Little seconded the motion. After the discussion the vote was taken:

Ayes:4 Nays: 1
Motion carried 4-1

Kevin Patmore presented Ordinance 2024-05 AN ORDINANCE AMENDING SECTION 10.16.018(3) OF THE MUNICIPAL CODE OF THE TOWN OF SANTA CLAUS, INDIANA CONCERNING SEWER LATERAL INSPECTIONS for the first reading. Public notices were published by the Attorney, Kevin Patmore and mailed to current residents by the Clerk-Treasurer's office. Mike Johannes made the motion to accept the first reading of Ordinance 2024-05 AN ORDINANCE AMENDING SECTION 10.16.018(3) OF THE MUNICIPAL CODE OF THE TOWN OF SANTA CLAUS, INDIANA CONCERNING SEWER LATERAL INSPECTIONS. Brian Warran seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

Jason Little made the motion to open a public hearing on Ordinance 2024-05 AN ORDINANCE AMENDING SECTION 10.16.018(3) OF THE MUNICIPAL CODE OF THE TOWN OF SANTA CLAUS, INDIANA CONCERNING SEWER LATERAL INSPECTIONS. Patricia Vaal seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

Patmore explained the changes of the ordinance to the public in attendance. Dwayne Sabelhaus from the community regarding the use of smoke tests. Sabelhaus stated that smoke tests are the least expensive. Patmore stated that a change in water service will trigger a lateral inspection if it has been more than 10 years since the last one. The Clerk-Treasurer asked for clarification regarding renters. Patmore stated that the renter would receive the notice, and the renter would need to communicate with the landlord to make sure the lateral inspection takes place within 90 days to avoid water shut off. The landlord is responsible to complete the lateral inspection not the renter.

Patricia Vaal made the motion to close the public hearing on 2024-05 AN ORDINANCE AMENDING SECTION 10.16.018(3) OF THE MUNICIPAL CODE OF THE TOWN OF SANTA CLAUS, INDIANA CONCERNING SEWER LATERAL INSPECTIONS. Jason Little seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

A second reading of 2024-05 AN ORDINANCE AMENDING SECTION 10.16.018(3) OF THE MUNICIPAL CODE OF THE TOWN OF SANTA CLAUS, INDIANA CONCERNING SEWER LATERAL INSPECTIONS will be read at the August Town Council meeting.

Patmore said he sent out a follow up letter to CenterPoint and has not received any response. Patmore and Vaal stated that they have seen CenterPoint out working on them, however.

CLERK TREASURER JANE LINDSEY

Clerk-Treasurer Jane Lindsey reminded the Council of the budget hearing meeting set for July 22nd at 5:00 pm. Lindsey stated she would be sending out an e-mail with the scheduled time slots for department heads.

Lindsey informed the Council that she has scheduled treatment of carpenter ants in the Council room for Friday, July 26th. Action Pest Control has recommended the best treatment to ensure all areas of the ceiling are covered is by using a fog technique. The Clerk-Treasurer's office will be closed on July 26th for the safety of the employees. Lindsey said the entire Council room will be emptied, and vents covered so the fog does not penetrate the other offices through the vent system. Lindsey will be asking for assistance from other department heads to help with emptying the room and putting all furniture and equipment back in place.

June Fund Balances:

General-6,174,989.90

Water-\$1,140,830.64

Wastewater-\$3,913,448.72

TIF-\$994,775.83

VOUCHERS

Jason Little made a motion to approve General vouchers in the amount of \$70,421.62 and Mike Johannes seconded the motion.

Ayes: All Nays: None Motion carried 5-0

Jason Little made a motion to approve Payroll vouchers in the amount of \$91,428.46 and Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 5-0

Jason Little made a motion to approve Wastewater vouchers in the amount of \$177,281.84 and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried 5-0

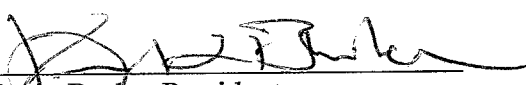
MISC

ADJOURNMENT

Brian Warran made a motion to adjourn the town council meeting at 7:48 P.M. and Mike Johannes seconded the motion.

Ayes: All Nays: None Motion carried 5-0


The next Town Council meeting will be August 12th at 5:30 pm.



Kevin Burke, President



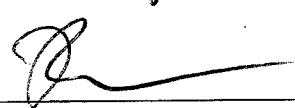
Patricia Vaal, Vice President



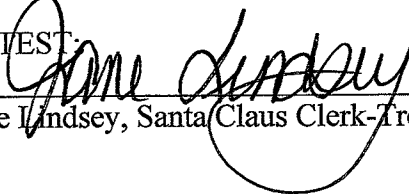
Mike Johannes



Jason Little



Brian Warran

ATTEST:


Jane Lindsey, Santa Claus Clerk-Treasurer

SANTA CLAUS VOLUNTEER FIRE DEPARTMENT'S

ACTIVITY REPORT

June 1 - 31, 2024

First Responder (EMR) – 28

Fire at CenterPoint substation -1

Tanker to a Structure Fire in Gentry Ville Mutual Aid -1

Fire Alarm - 6

36- Total Runs

Santa Claus Park & Recreation Department

June 2024 Report

SCCC Memberships, Daily Admittance, Room Rentals

	Senior (62+)	Youth (14-17)	Adult	Daily	Big Room Hour Rental
June	15	10	44	6	

Completed Projects

- Landscape beds at LJ Koch/IN-162
- Spring Sports Leagues

New/Ongoing Projects

- Master Plan Update/DNR Grant
- Trail maintenance
- Bermuda field aeration/summer repair
- Basketball court resurfacing
- Surplus equipment auction
- 2025 Budget

Items for Town Council/Redevelopment Commission

**SANTA CLAUS INSPECTION REPORT
JUNE 2024**

TOTAL PERMITS

4 Improvement Location
1 Building Permit
0 911 Addresses
1 Electrical

TOTAL INSPECTIONS

2 Temporary Electric
2 Footers
1 Foundations
1 Basement Walls
1 Waterproofing
0 Underground plumbing
4 Framing
2 R.I. Electric
1 R.I. Plumbing
1 R.I. HVAC
5 General
2 Gas
1 Electric Meter
2 Post
3 Final
1 Certificate of Occupancy

Reporting: June 1 – July 1, 2024

Misc. : APC & BOZA

Town of Santa Claus

TOWN COUNCIL AND
OFFICE OF THE CLERK-TREASURER



90 N. HOLIDAY BLVD.
P.O. BOX 92
SANTA CLAUS, INDIANA 47579
(812) 937-2551
FAX (812) 937-2630

Santa Claus Police Department Activity for June ,2024

Off Duty Call Out's – 12
Citations for Town of Santa Claus - 2

Warnings for Town of Santa Claus – 15

Crash reports for the Month - 10

Vehicle Inspections - 6

Domestic Disturbances- 4

Assist another Depts.- 11 See Attached

Medical Emergencies- 5

Disturbances - 75

Theft Reports - 8

Verbal Warnings - 4

Case reports/ Investigations- 10 / 90

Warrant Service- 1

Gun Permits- 0

Arrests- 2

Assist Motorist- 8

Christmas Lake Village Activity For June 2024

**Blitzen – Vin Check
Melody - Domestic
Ornament – Hit and Run
Melchior Dr - Domestic
Melchior Dr – Out of Control Male
Melchior Dr – Medical Asst.
Melchior Dr – Suspicious Person
Melchior Dr – Welfare Check
Prancer Dr – Nois Complaint
Pine Dr – Vin Check
Melchior Dr – Medical
Donder – Vin Check
Donder – Vin Check
Holly Park – Person Complaint
Melchior Dr – Vin Check**

PLANT INFORMATION

Treatment

June	2024	15.27	MG
June	2023	13.9	MG

Precipitation

June	2024	1.87	INCHES
June	2023	4.78	INCHES

OPEN ACTION ITEMS

Process control testing, plant O&M. Work continues on the AMP project. Inlet distributor for O2 ditch – wrong equipment sent, re-scheduling. DMR QA/QC proficiency testing complete. Will submit to IDEM in July.

COLLECTION SYSTEM

SSO(s)	0
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OPEN ACTION ITEMS

Routine station and maintenance checks. Sewer main and lateral rehab ongoing. Repair gravity main on Donder. Work on #19, #13, #5 L.S.'s. Damage to equipment following storm at beginning of month- replace roto-phase starter, overloads and auxiliary contactor at LS #7. Replaced same at #18.

LATERAL INSPECTIONS

REVOLVING TOTAL LATERAL INSPECTIONS		19		CIPP (To Date)
NEW IN: June 24	#	1	Mainline Prep (ft.)	24,703
COC'S			Mainline Install (ft.)	9566
COC'S COMPLETED	#	2	Lateral Prep (ea.)	51
REQUIRING REPAIRS	#	0	Lateral Line (ft.)	144
NO REPAIRS	#	1	Safety	
EXEMPT LATERALS	#	0	As of June 21, 2024, no Lost Time injuries	
YEAR TO DATE			3 field Assessments conducted:	
REQUIRING REPAIRS	#	7	Water leak, ADA ramp repair, and tree trimming	
NO REPAIRS	#	9		
EXEMPT	#	3		

STREETS

MOWING		Yes
SIGN- REPLACE/REPAIR/INSTALL	#	No
COMPLAINTS	#	No
STREET REPAIRS		YES

OPEN ACTION ITEMS

Assist other depts as needed. Culvert inspections, veh/equip maint and repair, road inspections. Ditching along: Prep for '24/25 Paving. Complaint regarding culvert under Brown Road and Walnut Dr. investigated, will require culvert repair and ditching.

WATER AND WORK ORDERS

WORK ORDERS- TOTAL RECEIVED	#	25
WORK ORDERS- COMPLETED	#	25
WORK ORDERS- PENDING	#	0

OPEN ACTION ITEMS –Water

EDA water line project back on track. 700K gal el. tank spring punch-list items, paint touch-up and ground restoration complete.

ORDINANCE 2024-03

**AN ORDINANCE ADDING SECTIONS 10.04.112 and 10.16.111(4)(F) and (G)
TO THE MUNICIPAL CODE OF THE TOWN OF SANTA CLAUS, INDIANA**

WHEREAS, the Town of Santa Claus has experienced instances of utility customers damaging or neglecting to safeguard meters for measuring the customer's consumption and use of water supplied by the Town; and,

WHEREAS, the Town's current ordinances are unclear concerning the fees and charges to be imposed upon a customer whose meter is damaged or destroyed due the customer's neglect or intentional acts which damages the Town's meters.

NOW THEREFORE, BE IT ORDAINED, by the Town Council of the Town of Santa Claus, Indiana that

1. Section 10.04.112 is hereby added to the Municipal Code of the Town of Santa Claus, Indiana, as follows:

"10.04.112 Meter Replacement Charge. If any meter measuring water service located on a customer's property is destroyed or damaged due to neglect, negligence, intentional acts or any other cause other than by the Town's employees, or otherwise destroyed or damaged the the customer when located in an easement or right of way, the customer whose use is measured by such meter shall pay to the Town the actual cost of a replacement meter, plus sales tax, and a Disconnect/Reconnect charge as set forth in Section 10.04.112, which charges shall be added to and subject to the late fee charges applied by Section 10.04.120."

2. That a new Section 10.16.111 (4)(F) is hereby added to the Municipal Code of the Town of Santa Claus, as follows:

"10.16.111 (4)(F) Meter Replacement Charge. If any meter measuring wastewater service located on a customer's property is destroyed or damaged due to neglect, negligence, intentional acts or any other cause other than by the Town's employees, or otherwise destroyed or damaged by the customer when located in an easement or right of way, the customer whose use is measured by such meter shall pay to the Town the actual cost of a replacement meter, plus sales tax, and a Disconnect/Reconnect charge as set forth in Section 10.16.111(4)(A), which charges shall be added to and subject to the late fee charges applied by Section 10.16.111(4)(A)."

3. That a new section 10.16.111(4)(G) is hereby added to the Municipal Code of the Town of Santa Claus, Indiana, as follows:


"10.16.111 (4)(G) Collection of Deferred Payment Charge. All bills for wastewater service not paid withing seventeen (17) days after the bill is mailed shall be subject to a late payment charge of ten percent (10%) of the first three dollars (\$3.00) and three percent (3%) of any amount exceeding three dollars (\$3.00)."

PASSED AND ADOPTED by the Town Council of the Town of Santa Claus, Indiana on the 8TH day of July, 2024.


SANTA CLAUS TOWN COUNCIL



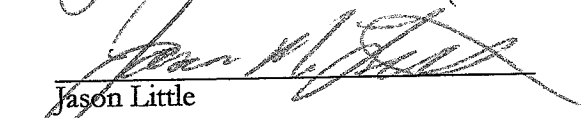
Kevin Burke, President



Mike Johannes

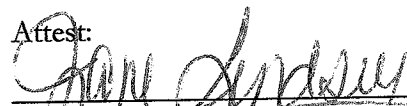


Patricia Vaal



Jason Little

Brian Warran

Attest:


Jane Lindsey, Clerk-Treasurer



UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT

State Form 54266 (R2 / 6-15) / Form 236
STATE BOARD OF ACCOUNTS

Indiana Code 35-44.1-1-4

A public servant who knowingly or intentionally has a pecuniary interest in or derives a profit from a contract or purchase connected with an action by the governmental entity served by the public servant commits conflict of interest, a Class D Felony. A public servant has a pecuniary interest in a contract or purchase if the contract or purchase will result or is intended to result in an ascertainable increase in the income or net worth of the public servant or a dependent of the public servant. "Dependent" means any of the following: the spouse of a public servant; a child, stepchild, or adoptee (as defined in IC 31-9-2-2) of a public servant who is unemancipated and less than eighteen (18) years of age; and any individual more than one-half (1/2) of whose support is provided during a year by the public servant.

The foregoing consists only of excerpts from IC 35-44.1-1-4. Care should be taken to review IC 35-44.1-1-4 in its entirety.

1. Name and Address of Public Servant Submitting Statement: Kati Musgrave
511 N. Jackson St. Huntingburg, IN 47542
2. Title or Position With Governmental Entity: Utility Clerk
3. a. Governmental Entity: Santa Claus Town Hall
b. County: Spencer
4. This statement is submitted (check one):
 - a. as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or
 - b. as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.
5. Name(s) of Contractor(s) or Vendor(s): Kati Jo's Photos

6. Description(s) of Contract(s) or Purchase(s) (Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship.):
Yearly department photos.

7. **Description of My Financial Interest** (Describe in what manner the public servant or "dependent" expects to derive a profit or financial benefit from, or otherwise has a pecuniary interest in, the above contract(s) or purchase(s); if reasonably determinable, state the approximate dollar value of such profit or benefit.):

Employee of the town also being paid for photography services

(Attach extra pages if additional space is needed.)

8. **Approval of Appointing Officer or Body** (To be completed if the public servant was appointed by an elected public servant or the board of trustees of a state-supported college or university.):

I (We) being the _____ of
(Title of Officer or Name of Governing Body)

_____ and having the power to appoint
(Name of Governmental Entity)

the above named public servant to the public position to which he or she holds, hereby approve the participation to the appointed disclosing public servant in the above described contract(s) or purchase(s) in which said public servant has a conflict of interest as defined in Indiana Code 35-44.1-1-4; however, this approval does not waive any objection to any conflict prohibited by statute, rule, or regulation and is not to be construed as a consent to any illegal act.

_____ Elected Official _____ Office

9. **Effective Dates** (Conflict of interest statements must be submitted to the governmental entity prior to final action on the contract or purchase.):

7/8/2024
Date Submitted (month, day, year)

7/8/2024
Date of Action on Contract or Purchase (month, day, year)

10. **Affirmation of Public Servant:** This disclosure was submitted to the governmental entity and accepted by the governmental entity in a public meeting of the governmental entity prior to final action on the contract or purchase. I affirm, under penalty of perjury, the truth and completeness of the statements made above, and that I am the above named public servant.

Signed: Kati Musgrave
(Signature of Public Servant)

Date: 7 / 8 / 2024
(month, day, year)

Printed Name: Kati Musgrave
(Please print legibly.)

Email Address: Kati.jos.photos@gmail.com

Within fifteen (15) days after final action on the contract or purchase, copies of this statement must be filed with the State Board of Accounts by uploading it here https://gateway.ifionline.org/sboa_coi/ which is the preferred method of filing, or by mailing it to the State Board of Accounts, Indiana Government Center South, 302 West Washington Street, Room E418, Indianapolis, Indiana, 46204-2765 and the Clerk of the Circuit Court of the county where the governmental entity took final action on the contract or purchase.