

The Santa Claus Town Council & Santa Claus Town Council met in regular session on August 12, 2024, at the Santa Claus Town Hall located at 90 N Holiday Blvd Santa Claus, In. The meeting was called to order by President, Kevin Burke.

Pledge of Allegiance

YouTube- YES

Town Council Members Present: Kevin Burke, Jason Little, Mike Johannes, Patricia Vaal and Brian Warran

Absent: None

Also, Present: Clerk-Treasurer; Jane Lindsey, Town Attorney; Kevin Patmore, Park Superintendent; Zach Tischendorf; Utility Superintendent, Russ Luthy, Building Inspector Todd Hays, Police Chief James Faulkenburg and Fire Chief Max Meyer

MINUTES

Jason Little made a motion to approve the 07-08-2024 meeting minutes and Patricia Vaal seconded the motion.

Ayes: 5 Nays: None

Motion carried 5-0

Jason Little made a motion to approve the 07-22-2024 special meeting minutes. Mike Johannes seconded the motion.

Ayes: 5 Nays: None

Motion carried 5-0

COMMENTS FROM THE FLOOR-

No comments from the floor.

COMMENTS FROM THE PRESIDENT

Kevin Burke reminded the Council and the public that the Town will be having a second budget meeting on Thursday, August 15th at 5:00 pm at the Town Hall. Jane Lindsey, Clerk-Treasurer shared that the Touch-a-Truck event will be held on Saturday, August 17th from 10:00 am to 1:00 pm at Yellig Park.

JULY REPORTS FROM DEPARTMENT HEADS

Department reports were given to the Council prior to the meeting.

FIRE DEPARTMENT MAX MEYER

Max Meyer reported the fire department had a total of 33 runs in the month of July. Meyer informed the Council that all trucks have been serviced. Meyer reported that he received government pricing from four dealerships. This purchase is exempt from the bidding process due to the government pricing. The prices for the truck were similar at each dealership and Meyer decided to go with a Chevy model. Meyer stated that the prices for the truck do not include outfitting the truck with steps and bedliner. Jane Lindsey, Clerk-Treasurer stated that this purchase was included in the 2025 budget. Meyer was asking for an additional appropriation to purchase the truck this year. The decision was tabled to discuss at the next budget meeting to be held on Thursday, August 15th.

PARKS & RECREATION/COMMUNITY CENTER ZACH TISCHENDORF

Fall sports have begun. The memberships for gym have been high for this time of year. The Morning Energizers are using the community center for their summer program. Zach Tischendorf met with Midwestern Engineering and REA about the design for Yellig Park. These companies are putting together a design for the entire park which will make the park project more marketable for grants like the Lily Grant and Readi 2.0. Tischendorf said with a plan in place it is hard to acquire the funding needed to move forward. REA estimated their portion of the design will cost \$30,000. In order to qualify for the DNR grant Tischendorf stated that an engineering plan is required, and that any money spent on the engineering contract would count as the Town's portion of the match. Tischendorf asked the Council to dissolve the commission part of his pay. Tischendorf also requested to change the bid requirements to fall in line with the State requirements. Tischendorf requested that if the project is under \$50,000 that they only submit 3 quotes instead of completing the entire bid process. Clerk-Treasurer, Jane Lindsey, agrees of this change. Lindsey stated that this would streamline the process and make it easier for the department heads. Lindsey stated that no action needed to be taken at this meeting, and they will approve the amendment to the ordinance in a first and second reading after Kevin Patmore presents the new ordinance.

BUILDING INSPECTOR TODD HAYS

Ron Smith contractor for the Back 9 spoke regarding the project. Smith said they are trying to secure funding from the Readi grant and with that there are deadlines that need to be met. Smith stated that he hopes the Council will work with him to meet the deadline in case special meetings need to take place. Smith stated that this project acquiring Readi funding with help the town with future Readi projects. Smith states he is working with Kevin Patmore to make sure they have all the proper paperwork filed. Patricia Vaal stated that housing is very important for this community. Kevin Burke and Mike Johannes said the Council would be willing to hold a special meeting if needed.

POLICE DEPARTMENT JAMES FAULKENBURG

James Faulkenburg spoke on the new rule regarding dogs in Christmas Lake Village. Jane Lindsey, Clerk-Treasurer said she included a copy of the new rule in the Council packets so they could review it. Faulkenburg wanted to clarify that the police department does not and will not enforce HOA rules. The police will not be issuing the \$1000 fines because this is a civil matter and not a criminal situation. Faulkenburg stated he has been approached by several people already regarding this. Patricia Vaal asked whose number is listed in the rule. Faulkenburg stated that the number listed is a toll-free number for dispatch. Faulkenburg stated they can only enforce ordinance violations and State law regarding animals. Jason Little stated that he thinks it is important that this clarification was made publicly.

Faulkenburg presented a quote for a new 2024 Ram 1500 with police package in the amount of \$43,605.00. Faulkenburg also requested \$9500 to be spent from his Town Marshall fund to equip the truck. Lindsey stated that there is money in the Town Marshall fund to cover the equipment for the new truck but an additional appropriation might need to be done. Lindsey stated that it was up to the Council if they wanted to pay the full amount from Rainy Day or use the Town Marshall fund for the equipment part. Mike Johannes made the motion to spend \$43,605.00 from Rainy Day to purchase the 2024 RAM with police package. Brian Warran seconded the motion.

Ayes: 5 Nays: None

Motion carried 5-0

Patricia Vaal made the motion to pay for the equipment package up to \$9,500 from the Town Marshall Special Fund. Jason Little seconded the motion.

Ayes: 5 Nays: None

Motion carried 5-0

Faulkenburg asked the Council to give him permission to contact Midwestern Engineering to see if it is feasible to add on to the Community Center for a new police station or possible storage. The Council agreed that this is something that should be pursued as a future project.

TRAILS RUSS LUTHY

Russ Luthy updated information on the Next Level Trail. Luthy stated that they have brought Midwestern Engineering on board and that they are working on the plans that Clarke Dietch drafted. They are 99% ready to go and plan to go to bid next Fall.

STREET DEPARTMENT

Russ Luthy and Ashley Hall have been working on Safe Streets for All grant. Hall presented the Council with a plan for review. This grant is to mitigate any hazards with the transportation system. The plan includes lighting up the crosswalks and adding audible alarms. The planning grant is the first step and it was filed on August 8th and was accepted. The grant is for \$100,000. Luthy said they should know more this Fall and will update the Council at that time. Mike Johannes informed Hall that any signage on a state highway will have to have permission from INDOT. Hall stated she would reach out to INDOT and set up a meeting to discuss the plans and Mike Johannes requested to be a part of any meetings that involved INDOT.

Luthy updated the Council on the application for the Community Crossings grant stating that he should know if they will be approved for any funds by September or October.

WASTEWATER

Russ Luthy stated that he had nothing to report. Patricia Vaal spoke on a compliment she received from a group that took a tour of the wastewater facility. Vaal stated that the group was impressed with the quality of work and the quality of the staff. Vaal thanked Luthy for providing excellent tours to the community.

OSHA

No lost time injuries

WATER RUSS LUTHY

Luthy presented Pay Request #5 from Copper Ridge in the amount of \$276,283.80 to be paid from the EDA fund. Mike Johannes made the motion to pay Copper Ridge Pay Request #5 in the amount of \$276,283.80 to be paid from the EDA fund. Jason Little seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

Luthy presented Invoice # 202108901-08 in the amount of \$10,771.81 for Midwest Engineering for construction inspections. Mike Johannes seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

Luthy presented a water audit for the Council to review. The software gives performance audits. Luthy drew the Council's attention to the water loss columns. Luthy states that the national average is 40-50% water loss, and our town is at 53%. Luthy said this is something they are constantly looking at ways to improve.

Jane Lindsey, Clerk Treasurer presented an invoice # 4 from Indiana 15 Regional in the amount of \$10,000. Lindsey stated that this is part of the EDA grant. Patricia Vaal made the motion to approve Invoice # 4 in the amount of \$10,000 from Indiana 15 Regional to be paid from EDA grant fund. Jason Little seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

INDUSTRIAL PARK

Nothing to report.

TOWN ATTORNEY KEVIN PATMORE

Kevin Patmore presented Ordinance 2024-05 AN ORDINANCE AMENDING SECTION 10.16.018(3) OF THE MUNICIPAL CODE OF THE TOWN OF SANTA CLAUS, INDIANA CONCERNING SEWER LATERAL INSPECTIONS for the second reading and approval. Public notices were published by the Attorney, Kevin Patmore and mailed to current residents by the Clerk-Treasurer's office. Patmore also stated that the public hearing for this ordinance was done at the July meeting. Mike Johannes made the motion to accept the second reading and approval of Ordinance 2024-05 AN ORDINANCE AMENDING SECTION 10.16.018(3) OF THE MUNICIPAL CODE OF THE TOWN OF SANTA CLAUS, INDIANA CONCERNING SEWER LATERAL INSPECTIONS. Jason Little seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

CLERK TREASURER JANE LINDSEY

Clerk-Treasurer Jane Lindsey reminded the Council of the second budget hearing meeting set for August 15th at 5:00 pm.

Lindsey informed the Council that treatment of carpenter ants in the Council room was completed July 26th. Lindsey stated that she will monitor the room for any evidence of continued issues. Lindsey stated that if she does notice any wood shavings in the Council room, they will do the fogging again and this time drill holes into the seams of the ceiling to allow the fog to penetrate the ceiling more effectively. Lindsey wanted to publicly thank her staff for all their hard work moving the furniture out and putting everything back in place.

Lindsey stated that she did meet with the DLGF on August 8th. Lindsey stated that the budget workshop went very well, and she would go over it in more detail at the budget meeting to be held on August 15th.

Lindsey received a quote from the AIM medical trust and presented the quote to the Council for review. Lindsey stated that this was just for their review at this time and no decisions need to be made. Lindsey stated that the town will not receive the current renewal information from our current provider until November. Lindsey stated she was asked last year to request a quote from the AIM medical trust and wanted to pass on the information to give the Council enough time to review prior to our window opening to make any changes.

Lindsey presented an invoice from Midwestern Engineering for the work they did on the fire station. Invoice # 202406801-01 in the amount of \$960.00. Lindsey suggested the invoice be paid from the TIF since the fire station is in the TIF district and engineering costs are a qualifying expense. Kevin Patmore stated that this invoice could be paid by TIF since the fire station was the first TIF project. Jason Little made the motion to approve Midwestern Engineering Invoice # 202406801-01 in the amount of \$960.00 to be paid out of the TIF A & C fund. Patricia Vaal seconded the motion.

Ayes: 5 Nays: None
Motion carried 5-0

July Fund Balances:

General \$6,223,269.80

Water-\$1,753,336.59

Wastewater-\$3,700,732.31

TIF-\$905,075.83

VOUCHERS

Jason Little made a motion to approve General vouchers in the amount of \$234,461.11 and Patricia Vaal seconded the motion.

08-12-2024 TOWN COUNCIL MTG

Ayes: All Nays: None Motion carried 5-0

Jason Little made a motion to approve Payroll vouchers in the amount of \$93,556.92 and Mike Johannes seconded the motion.

Ayes: All Nays: None Motion carried 5-0

Jason Little made a motion to approve Wastewater vouchers in the amount of \$333,291.33 and Brian Warran seconded the motion.

Ayes: All Nays: None Motion carried 5-0

MISC

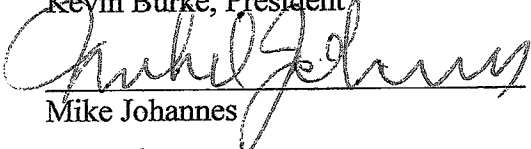
ADJOURNMENT

Mike Johannes made a motion to adjourn the town council meeting at 7:09 P.M. and Jason Little seconded the motion.

Ayes: All Nays: None Motion carried 5-0

The next Town Council meeting will be September 9th at 5:30 pm.

Keyin Burke, President



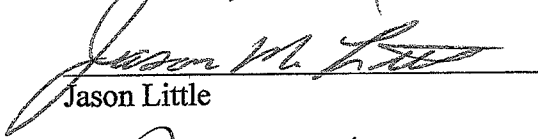
Mike Johannes



Brian Warran



Patricia Vaal, Vice President



Jason Little

ATTEST:



Jane Lindsey, Santa Claus Clerk-Treasurer

SANTA CLAUS VOLUNTEER FIRE DEPARTMENT'S

ACTIVITY REPORT

July 1 - 31, 2024

First Responder (EMR) – 26

Cut Gas Line -1

Tanker to a Structure Fire in New Boston Mutual Aid -1

Fire Alarm - 5

33- Total Runs

**SANTA CLAUS INSPECTION REPORT
JULY 2024**

TOTAL PERMITS

6 Improvement Location
1 Building Permit
1 911 Addresses
0 Electrical

TOTAL INSPECTIONS

1 Temporary Electric
2 Footers
2 Foundations
1 Basement Walls
1 Waterproofing
2 Underground plumbing
1 Framing
1 R.I. Electric
1 R.I. Plumbing
1 R.I. HVAC
5 General
0 Gas
1 Electric Meter
2 Final
1 Certificate of Occupancy

Reporting: July 1 – August 1, 2024

Misc. : APC & BOZA

Removed 17 signs that were in violation of the sign ordinance, called the owners.

Town of Santa Claus

TOWN COUNCIL AND
OFFICE OF THE CLERK-TREASURER



90 N. HOLIDAY BLVD.
P.O. BOX 92
SANTA CLAUS, INDIANA 47579
(812) 937-2551
FAX (812) 937-2630

Santa Claus Police Department Activity for July ,2024

Off Duty Call Out's – 2
Citations for Town of Santa Claus - 6

Warnings for Town of Santa Claus – 17

Crash reports for the Month - 11

Vehicle Inspections - 5

Domestic Disturbances- 7

Assist another Depts.- 14 See Attached

Medical Emergencies- 5

Disturbances - 74

Theft Reports - 4

Verbal Warnings - 2

Case reports/ Investigations- 19 / 91

Warrant Service- 2

Gun Permits- 3

Arrests- 5

Assist Motorist- 6

Christmas Lake Village Activity For July 2024

**Melchior – Vin Check
CLV Boat Dock – Juvenile on Dirt Bike
CLV Rec Center – Curfew
Holly Drive – Juvenile on Moped
Chestnut By the Fire – Invasion of Privacy
CLV Back gate stuck open
Ornament Circle – Medical
CLV – Gas Leak
Silent Ln – Reckless Drive
Ornament – Animal Complaint**

Reserve Hours Worked July 2024

47-6 - Jazyk – 8

47-8 – Kennedy – 16

47-7 – Goffinet – 16

47-9 – Griebelbauer - 0

Agency Assists; July 2024.

County – Tree Down 600 E

County – Suicidal Female

Dale – Domestic

County – Domestic 231

County – Domestic

County – Domestic

County – Warrant
County – Medical
County – Hazmat Incident
Gentryville – Domestic
Dale – Domestic
Dale – Medical
County – Accident PI
County – Suspicious Person

PLANT INFORMATION

Treatment

July	2024	18.66	MG
July	2023	19.67	MG

Precipitation

July	2024	7.72	INCHES
July	2023	6.04	INCHES

OPEN ACTION ITEMS

Process control testing, plant O&M. Work continues on the AMP project. Inlet distributor for O2 ditch – wrong equipment sent, re-scheduling. DMR QA/QC proficiency testing complete, will submit to IDEM in September. 2 ammonia violations for June

COLLECTION SYSTEM

SSO(s)	1 See note below*
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OPEN ACTION ITEMS

Routine station and maintenance checks. Sewer main and lateral rehab ongoing. Repair gravity main on Donder. Work on #19, #13, #5 L.S.'s. Damage to equipment following storm at beginning of month- * lightning took out control voltage at #3 lift station causing manhole overflow.

LATERAL INSPECTIONS

REVOLVING TOTAL LATERAL INSPECTIONS		19	CIPP (To Date)
NEW IN: July 24	#	0	Mainline Prep (ft.) 28,447
COC'S			Mainline Install (ft.) 9566
COC'S COMPLETED	#	0	Lateral Prep (ea.) 51
REQUIRING REPAIRS	#	0	Lateral Line (ft.) 174
NO REPAIRS	#	0	Safety
EXEMPT LATERALS	#	0	As of July 1, 2024, no Lost Time injuries
YEAR TO DATE			11 field assessments completed
REQUIRING REPAIRS	#	4	
NO REPAIRS	#	15	
EXEMPT	#	0	

STREETS

MOWING		Yes
SIGN- REPLACE/REPAIR/INSTALL	#	No
COMPLAINTS	#	No
STREET REPAIRS		YES

OPEN ACTION ITEMS

Assist other depts as needed. Culvert inspections, veh/equip maint and repair, road inspections. Ditching along Ashburn Dr., Brown Rd. and compound entrance. Prep for '24/25 Paving. CCM Grant application submitted.

WATER AND WORK ORDERS

WORK ORDERS- TOTAL RECEIVED	#	24
WORK ORDERS- COMPLETED	#	24
WORK ORDERS- PENDING	#	0

OPEN ACTION ITEMS –Water

EDA water line project back on track. 700K gal el. tank spring punch-list items, paint touch-up and ground restoration complete.

ORDINANCE 2024-05

**AN ORDINANCE AMENDING SECTION 10.16.018(3)
OF THE MUNICIPAL CODE OF THE TOWN OF SANTA CLAUS, INDIANA
CONCERNING SEWER LATERAL INSPECTIONS**

WHEREAS, the Town Council previously has executed Section 10.16.018 of the Municipal Code of the Town of Santa Claus, Indiana, requiring and governing the procedure for inspection of sewer laterals; and,

WHEREAS, HEA 1329 prohibits the Town from requiring an inspection of a Class 2 structure as a prerequisite to the recording of a deed to the property containing a Class 2 structure.

NOW THEREFORE, BE IT ORDAINED, by the Town Council of the Town of Santa Claus, Indiana that Section 10.16.018(3) of the Municipal Code of the Town of Santa Claus, Indiana is hereby amended by deleting Section 10.16.018(3), and substituting a new Section 10.16.018(3) as follows:

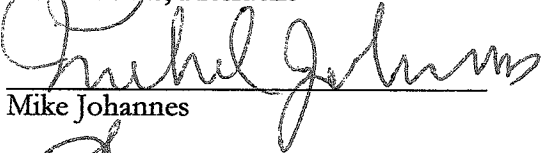
“(3) Inspection Requirement. Property owners shall have inspected, and provide the Town a report of the results of an inspection of the entire length of the laterals on their property from the cleanout required by this section to the tap where the lateral connects to the Town’s wastewater collection system, upon any and each of the following events, unless the Town has issued a Certificate of Inspection within the last ten (10) years prior to such event:

- A. When building a new structure on property with an existing lateral, or when otherwise making a new connection to an existing lateral;
- B. Prior to the conveyance or transfer of any property upon which a lateral is located by deed, affidavit, or other instrument, except those which contain a Class 2 structure;
- C. Prior to reconnection of discontinued water service, or upon the change of water service to a new water customer at the property on which the lateral is located;
- D. On any occasion in which sewage or other overflow from the property has reached public property or the property of any other person;
- E. Whenever the Town finds that sewage overflow from property upon which a lateral is located presents a threat to the public health, even if it remains upon the property upon which a lateral is located;
- F. When, as part of the Town's inspection of its mains, the Town discovers conditions which indicate a reasonable probability of a defective lateral upon the property.”

PASSED AND ADOPTED by the Town Council of the Town of Santa Claus, Indiana on the 12th day of August, 2024.

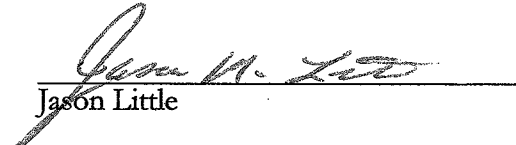
SANTA CLAUS TOWN COUNCIL


Kevin Burke, President

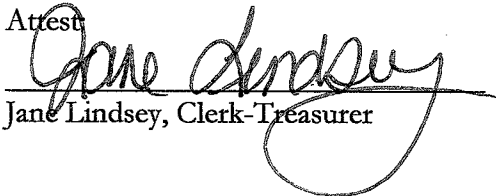

Mike Johannes


Brian Warran


Patricia Vaal


Jason Little

Attest


Jane Lindsey, Clerk-Treasurer