

The Santa Claus Town Council met in regular session on April 12, 2021 at the Santa Claus Town Hall located at 90 N Holiday Blvd Santa Claus, In. The meeting was called to order by Kevin Burke at 5:34 pm.

Pledge of Allegiance

Town Council Present: Jason Little, Patricia Vaal, Kevin Burke & Seth Windell

Present By Zoom: Michael Johannes

Absent: None

Also, Present: Clerk-Treasurer; Kelly Greulich, Town Attorney; Kevin Patmore, Fire Chief; Max Meyer, Superintendent; Russ Luthy, Police Chief; James Faulkenburg & Park Director; Zach Tischendorf.

Absent: Building Inspector; Todd Hays

MINUTES

Patricia Vaal made a motion to approve March 8, 2021 minutes and Jason Little seconded the motion.

Ayes: All Nays: None Motion: Carried

COMMENTS FROM THE PRESIDENT

Michael Johannes stated that a thank you from Pat Koch was received thanking the town for renaming the street to Patricia Koch Drive.

COMMENTS FROM THE FLOOR

Lindsey Rockley of Globe Life presented to the council benefits that her employer would like to offer to the town of Santa Claus employees. At no cost to the employees, they can receive \$ 3,000.00 life insurance benefit for themselves and their spouse, dependent children would be \$ 1,000.00 per child. Rockley stated to the council other benefits could be purchased by employees and they would be tax deferred from their paycheck. Globe Life would like permission from the council to meet with town employees and explain the benefits that are offered through their company.

Patricia Vaal made a motion to authorize clerk-treasurer Kelly Greulich to sign the paperwork and allow the town employees the opportunity to meet with Globe Life agents concerning additional benefits and Jason Little seconded the motion.

Ayes: All Nays: None Motion: Carried

Rick Anderson of JMS was present to explain the energy conservation project that he and his colleagues performed on the town facilities. The project highlights would include solar arrays at all facilities, LED lighting in buildings and street lights along with water meter infrastructure upgrade. The cost of the project would be 2.6 million with a savings over 25 years of 6.5 million.

Kelly Greulich stated in regards to the street lights the town pays a flat fee monthly how would that work with the Vectren company? Anderson stated his company would request Vectren to allow the street lights to be build according to use.

Seth Windell stated the town should move forward with an RFP (Request For Proposal), it won't cost us any money to do so and the town doesn't have to do it. Anderson stated I would make sure the town wants to move forward on the project because it takes a lot of time to put a proposal like this together.

A discussion followed

The council decided that Russ Luthy, Kevin Patmore and Seth Windell will meet and work on a RFP for the project.

Michael Johannes informed the rest of the council about the insurance meeting that was held on April 9, 2021. A suggestion was made in the meeting by agent Chris Middleton to work with a tier system that included a low hazard, medium hazard and a high hazard to follow concerning various rentals (tier form is located in the town hall).

In the tier system all rentals of medium and high hazards must supply a certificate of liability insurance naming the Town of Santa Claus and any sub department as the additional insured. Minimum of \$ 1,000,000.00 in general liability. It was agreed upon during the meeting that the tier system will be used as a guideline in referencè to rentals. Tischendorf will contact Middleton on events to ensure the proper paperwork is attained and Greulich will be given copies of the paperwork to keep on file.

Patmore prepared Resolution 2021-06 for the council. A discussion followed about the resolution and the waiver portion will be removed and Patmore will bring the RESOLUTION 2021-06 to the May meeting for approval.

FIRE DEPARTMENT

Max Meyer reported for March

First Responder-9

Fire Mutual Aid with Carter Fire-2

Escort Boys Basketball Sectional Championship-1

Total Activities-12

Medicine Clean-out Day is scheduled for April 24, 2021 at the Fire Station. The Fire Department received a \$ 3,000.00 Grant to purchase 10 helmets

PARKS & RECREATION/COMMUNITY CENTER

Zach Tischendorf Report for March

At the April Park Board meeting 2 bids were received for a reel mower, the Park Board accepted the lowest bid of \$ 22,000.00 from Futures Golf Equipment. \$ 12,000.00 will come from the park equipment fund and \$ 10,000.00 will come from the park special fund 215 with council approval.

Seth Windell made a motion to approve the expenditure of \$ 10,000.00 from fund 215 and Jason Little seconded the motion.

Ayes: All Nays: None Motion carried

Tischendorf stated the park board has been approached by Santa (a non-for-profit) that is wanting to rent the medium size room for long-term rental. The room is twice the size on the current room being rented out to Ann Dauby at a cost of \$ 150.00 per month, thinking the cost of the room would be \$ 300.00 per month. The ordinance would have to be amended to include the long-term rental of the medium room. The room would be set up like Santa’s House. Santa would like to use his sleigh to travel around town to visit with people in the area, James Faulkenburg stated he will have to contact the BMV to see if that can be done and report back to the council in May. Windell stated the council doesn’t make the decision on who can rent the community center it is the park board. Greulich stated as long the council approves the amendment to the ordinance on the fee structure.

Tischendorf stated he sent the prices for the 2021 concession stand to the council; all prices included sales tax but are subject to change if the products go up in price.

Patmore stated he has the 1st reading of ORDINANCE 2021-04 AN ORDINANCE ESTABLISHING SPECIAL NONREVERTING FUND FOR THE COMMUNITY CENTER RENTAL FEES for the council.

Seth Windell made a motion for the 1st reading of ORDINANCE 2021-04 AN ORDINANCE ESTABLISHING SPECIAL NONREVERTING FUND FOR THE COMMUNITY CENTER RENTAL FEES and Jason Little seconded the motion.

Ayes: All Nays: None Motion carried

SCCC Active Members-147, New Members-13, Daily-47, Big Room Rental-0, Big Room Hourly Rental-30, Meeting Room Hourly Rental-5.

COMPLETED PROJECTS/EVENTS OF PARK'S DEPARTMENT-

SCCC-no items were discussed or noted in report

PARK- concession stand items ordered, stocked & inventoried. Ball fields, bathrooms, concession stands prepared for spring. Purchased a 72" Toro 3100-D Reel mower from Futures Golf Equipment of Arlington, TN at a cost of \$ 22,000.00. Replaced doors at Yellig Park that were damaged by vandalism from Krempp Lumber of Jasper at a cost of \$ 4,000.00. Easter event was a success, children enjoyed egg hunt, sack races, egg toss and a petting zoo.

NEW/ONGOING PROJECTS-

PARK- Drainage project has started at Yellig Park, camera's installed at park (waiting on Fiber install) sponsorship donations letters were mailed out and donations are coming in, banners ordered. In the process of hiring 1 maintenance person and 4 concession stand staff. Met with Heather Hice concerning playground at Yellig Park, she will bring back 3 designs at different price levels.

The park board is looking into the possibility of a partnership with a non-for-profit for grants at both the community center and the park. The board will restructure the sponsorships to included baseball and the soccer fields.

BUILDING INSPECTOR

Michael Johannes presented the Report for March

Number of Solar Inspections	0
Number of Post Hole Inspections	0
Number of ILPS Issued	8
Number of Basement Wall Inspections	1
Number of New Permits	8
Number of Footing Inspection	4
Number of Foundation Inspections	0
Number of Plumbing Rough in Inspections	3
Number of Rough in HVAC Inspections	2
Number of Rough in Electric Inspections	1
Number of Vectren Inspections	8
Number of Final Inspections	8
Number of Gas Inspections	1
Number of General Inspections	5
Number of Framing Inspections	1
Number of Concrete Slabs/Floors	3
Number of 911 Addresses Assigned	0
Number of Certificate of Occupancy	5
Number of Waterproofing Foundations	1
Total Number of Inspections	38

Jason Little left the meeting at 7.22 P.M.

POLICE DEPARTMENT

James Faulkenburg Report for March

Off Duty Call Outs-18

Citations TOSC-12

Warnings TOSC-72

Crash Reports-1

- Vehicle Inspections-8
- Domestic Disturbances-4
- Assist another Department-13
- Medical Emergencies-2
- Disturbances-35
- Theft Reports-1
- Verbal Warnings-0
- Case Reports/Investigations-7/47
- Warrant Service-2
- Gun Permits-8
- Arrests-3
- Assist Motorist-2

Reserve Hours for the month of March are as follows: Stout-8, and Jazyk-16.

Faulkenburg stated he and officer Robert Bone will be attending the funeral procession for Officer McHenry of Owensboro. Burke asked about coverage, Kevin Farmer will be on duty. Faulkenburg wants to use Facebook again, it is a great way to inform the community of what is going on and everybody uses social media to find out what is going on.

Kevin Patmore stated if the council agrees to let the town use social media you must back up the comments and save them per Indiana Code.

Seth Windell made a motion to have Kevin Patmore investigate more on the Facebook and the state requirements on comments and bring the information back to the May meeting and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion: Carried

TRAILS

Russ Luthy Report for March

SCLD Trail- 4 C.O.'s existing under drain-protector relocated, change in casting size near Circle S, rock excavating & MU wall (deduct amenities installed), project is substantially complete. Awaiting veg growth and NOT. Contractor to return in April for stripping of trail.

EASTSIDE Trail- Awaiting INDOT's award contractor. Letting moved to May.

JIM YELLIG PARK Trail- Awaiting response from Fish & Wildlife and MEI on CE.

April 12, 2021 Meeting Report on current Trails in progress from Clerk-Treasurer-

Phase 1 SCLDTRAIL	INDOT 80%	TOSC 20%
Construction Engineering	\$ 169,120.00	\$ 42,380.00
Preliminary Engineering	\$ 295,488.66	\$ 73,872.14
RoW Services	\$ 13,208.00	\$ 3,302.00
ROW Land	\$ 4,840.00	\$ 1,210.00
Construction of Phase 1	\$ 1,570,346.65	\$ 314,069.33
Total Expenses of Phase 1	\$ 2,053,003.31	\$ 434,833.47

EASTSIDE TRAIL

Preliminary Engineering	\$ 212,274.16	\$ 53,068.54
RoW	\$ 14,184.32	\$ 3,546.08
Row Land	\$ 29,216.00	\$ 7,304.00
Total Expenses of Eastside	\$ 249,190.96	\$ 62,297.74

DNR YELLIG TRAIL	\$ 5,148.78	\$ 1,287.20
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STREET DEPARTMENT:

Russ Luthy Report for March

STREET OPEN ACTION ITEMS:

Mowing- No

Sign-replace/repair/install- Yes

Complaints- 0

Street Repairs- Yes

Removal of trees on Patricia Koch Dr will take place when mowing starts.

Assist other departments as needed, culvert inspections, monitor CR 850 culvert, vehicle/equipment maintenance repairs, ditch work, road inspections, snow plow/pretreat, begin PASER road report. Culvert repair near the rear of the hotel.

WASTEWATER:

Russ Luthy Report for March

PLANT INFORMATION: Treatment March 2021 28.35 MG, March 2020 30.36 MG

Precipitation March 2021 4.33 Inches, March 2020 5.85 Inches

OPEN ACTION ITEMS: Process control testing, plant O & M, received construction permit for Phosphor's removal equipment and chemical feed-NPDES required. Other items on file at WW Plant.

SSO(s)- 0

COLLECTION SYSTEM: Routine station maintenance checks, lift station repairs/maintenance on # 1, 5, 6, and 26. Several lateral/video inspections, sewer line maintenance, lateral slip-lining project continues. Assist other depts. as needed. Other items on file at WWTP.

LATERAL INSPECTIONS: Revolving total lateral inspections-7, New in March-4, COC's completed -2, requiring repairs-2, no repairs-0, exempt laterals-0.

YEAR TO DATE: Requiring repairs-4, no repairs-3, exempt-0.

OSHA

No lost time injuries. 1- facility inspection-utility maintenance shop, 3- field hazard assessments, MH repair, pump replacement and tree removal.

WATER

Russ Luthy Report for March

Work Orders-Total Received 17

Work Orders Completed-15

Work Orders Pending-2

OPEN ACTION ITEMS:

Prepare for summer water usage

Kevin Patmore has Ordinance 2021-03 for a 1st reading for the council. By title ORDINANCE 2021-03 AN ORDINANCE AMENDING SECTION 10.04 OF THE MUNICIPAL CODE OF THE TOWN OF SANTA CLAUS CONCERNING WATER RATES AND CHARGES.

Seth Windell made a motion for the 1st reading of ORDINANCE 2021-03 AN ORDINANCE AMENDING SECTION 10.04 OF THE MUNICIPAL CODE OF THE TOWN OF SANTA CLAUS CONCERNING WATER RATES AND CHARGES and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

A public hearing is set for May 10, 2021 at 5:30 P.M. at the Santa Claus Town Hall. All out of town customers will be notified by a letter prior to the public hearing per Indiana Code.

INDUSTRIAL PARK:

No business to report.

TOWN ATTORNEY:

Kevin Patmore presented to the council the 2nd reading and adoption of ORDINANCE 2021-02 AN ORDINANCE AMENDING CHAPTER 1.62 OF THE MUNICIPAL CODE OF SANTA CLAUS RE-ADOPTING THE CUMULATIVE CAPITAL DEVELOPMENT FUND AT .05.

Seth Windell made a motion for the 2nd reading and adoption of ORDINANCE 2021-02 AN ORDINANCE AMENDING CHAPTER 1.62 OF THE MUNICIPAL CODE OF SANTA CLAUS RE-ADOPTING THE CUMULATIVE CAPITAL DEVELOPMENT FUND AT .05 and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

Seth Windell made a motion to approve RESOLUTION 2021-05 A RESOLUTION AUTHORIZING CLOSING OF CUSTOMER ACCOUNTS TO WRITE OFF AMOUNT DUE and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

Seth Windell asked if the town had received Patmore’s invoices for 2021? Patmore stated he is working on them.

CLERK TREASURER:

Kelly Greulich

Fund Report for February-

General Bank-\$ 4,182,596.70

Water-1,740,028.24

Wastewater- 1,545,040.93

TIF- \$ 462,514.96

Greulich explained the Ordinance is to set up the fund and more information will be available on how and what the town can spend the funds on May.1st reading of ORDINANCE 2021-05 AN ORDINANCE TO ESTABLISH THE ARP CORONVIRUS LOCAL FISCAL RECOVERY GRANT FUND (FUND # 176) for the council.

Seth Windell made amotion for the 1st reading of ORDINANCE 2021-05 AN ORDINANCE TO ESTABLISH THE ARP CORONVIRUS LOCAL FISCAL RECOVERY GRANT FUND (FUND # 176) and Patricia Vaal seconded the motion.

Ayes: All Nays: None Motion carried

Greulich explained to the council all the new emails have been set up for the employees that were on the list that was discussed at a previous meeting. The invoice is for 12 emails set up, Microsoft 365 configuration and maintenance for a period of 3 years in the amount of \$ 2,160.00 for council approval.

Patricia Vaal made a motion to pay Innovate Tech LLC \$ 2,160.00 out of the Rainy-day fund and Seth Windell seconded the motion.

Ayes: All Nays: None Motion carried

MISCELLANEOUS:

The sharing of PTO days was tabled but council stated “keep on the agenda.”

James Faulkenburg stated he had forgotten to discuss with council Holiday time off, most of the police officers know that in their line of work they have to work Holidays but it is hard to be able

04-12-2021 TOWN COUNCIL MTG

to let them off on another day within the same week. Would it be possible for the town to change those requirements? Patmore stated Faulkenburg and Greulich can work this out.

Greulich asked the council since the COVID vaccine is now available how does the town want to handle missed work, in the past year if a person was exposed and had to quarantine or had COVID they were off work but were paid.

Patricia Vaal stated moving forward if a town employee is off work due to COVID they should use their PTO time if they want to get paid.

Patricia Vaal asked if there was any update on the property located on Patricia Koch Dr, Johannes stated no decisions have been made that he is aware of but they are asking \$ 75,000.00 an acer with no utilities on the property.

VOUCHERS:

Patricia Vaal made a motion to approve general vouchers in the amount of \$ 201,799.81 and Seth Windell seconded the motion.

Ayes: All Nays: None Motion carried

Seth Windell made a motion to approve wastewater vouchers in the amount of \$ 177,518.90 and Patricia Vaal seconded the motion.

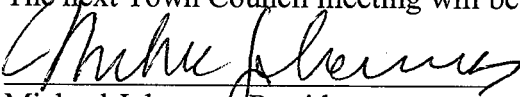
Ayes: All Nays: None Motion carried

ADJOURNMENT:

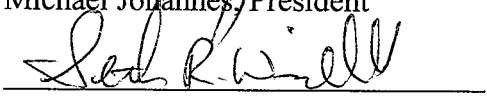
Seth Windell made a motion to adjourn the town council meeting at 8:33 pm and Patricia Vaal seconded the motion.

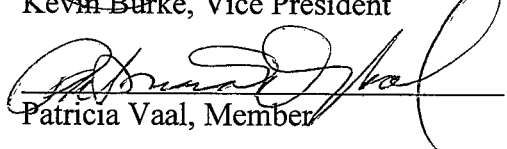
Ayes: All Nays: None Motion carried

The next Town Council meeting will be May 10, 2021 at 5:30 pm

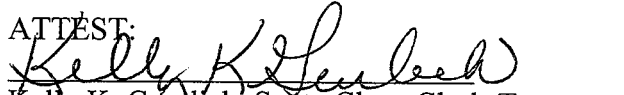

Michael Johannes, President


Kevin Burke, Vice President


Seth Windell, Member


Patricia Vaal, Member


Jason Little, Member

ATTEST:

Kelly K. Greulich, Santa Claus Clerk-Treasurer

ORDINANCE 2021-02

AN ORDINANCE AMENDING CHAPTER 1.62 OF THE MUNICIPAL CODE OF SANTA CLAUS RE-ADOPTING THE CUMULATIVE CAPITAL DEVELOPMENT FUND

WHEREAS, the Town of Santa Claus previously has utilized the Cumulative Capital Development Fund authorized by I.C. §36-9-15.5 and levying the tax permitted by I.C. §36-9-15.5-6; and,

WHEREAS, the Town is located within Spencer County, which has adopted the county option income tax and county adjusted gross income tax; and,

WHEREAS, the Town Council recognizes that the needs of the Town for capital improvements necessitates the re-adoption of the Fund.

NOW THEREFORE, BE IT ORDAINED, by the Town Council of the Town of Santa Claus, Indiana that Chapter 1.62 of the Municipal Code of the Town of Santa Claus, Indiana is hereby amended by deleting the existing Chapter 1.62 in full and replacing such Chapter with the following Chapter 1.62, as follows:

voided
"CHAPTER 1.62
CUMULATIVE CAPITAL DEVELOPMENT FUND

1.62.010 Re-established. There is hereby re-established the Santa Claus Cumulative Capital Development Fund.

1.62.020 Property Tax Levy. An *ad valorem* property tax levy will be imposed and the revenues from the levy will be retained in the Santa Claus Cumulative Capital Development Fund.

1.62.030 Maximum Rate of Levy. The rate of levy under 1.62.020 shall be \$0.05 per \$100.00 of Assessed Valuation.

1.62.040 Years Re-established. The Santa Claus Cumulative Capital Development Fund is re-established for the years 2021, 2022 and 2023.

1.62.050 Use of Funds. The funds accumulated in the Santa Claus Cumulative Capital Development Fund will be used for public ways and sidewalks as described in I.C. § 36-9-16.5-2, for general improvements as described in I.C. §36-9-17-3 and for purchase or lease of motor vehicles for the fire department, including firefighting vehicles with necessary equipment, ladders and hoses as described in I.C. §36-9-16-3(8) and any other purposes permitted by law.

1.62.060 Emergency Situation. Notwithstanding Section 1.62.050, funds accumulated in the Santa Claus Cumulative Capital Development Fund may be spent for purposes other than the purposes stated in Section 1.62.050, if the purpose is to protect the public health, welfare or safety in an emergency situation which demands immediate action. Money may be spent under the authority of this section only after the Town Council President issues declaration that the

1 | Page *did not meet IC requirements of time frame*

Ordinance 2021-02 Re-adopting CCD .05

public health, welfare or safety is in immediate danger that requires the expenditure of money in the fund.

1.62.070 Effectiveness. This Ordinance shall be effective upon submission to the Indiana Department of Local Government Finance and the period for objection to such Ordinance passing as required by law.”

PASSED AND ADOPTED by the Town Council of the Town of Santa Claus, Indiana this 12th day of April, 2021.

SANTA CLAUS TOWN COUNCIL

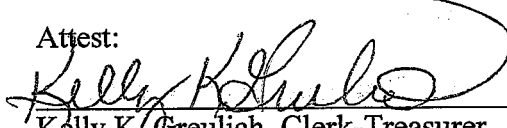
Michael Johannes, President

Jason Little, Member




Seth Windell, Member


Attest:



Kelly K. Greulich, Clerk-Treasurer



Kevin Burke, Vice President



Patricia Vaal, Member

RESOLUTION 2021-05

**RESOLUTION AUTHORIZING CLOSING OF CUSTOMER ACCOUNTS TO
WRITE OFF AMOUNTS DUE**

WHEREAS, the Town of Santa Claus owns and maintains water and sewer utilities for which customer accounts are established; and,

WHEREAS, the Town desires to establish a policy for the closure of customer accounts and write-off of amounts due on accounts which cannot be collected.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Santa Claus, Indiana, that:

The Clerk-Treasurer is hereby authorized and directed to close customer accounts and write-off any and all amounts due on such accounts from utility customers where:

1. Vacant sewer charges which are or may be secured by a lien against real property, and the lien or right to a lien becomes unenforceable due to bankruptcy, judicial sale, tax sale, commissioner's certificate sale, or other sale which operates to extinguish the Town's lien or right to a lien for past sewer charges; and,
2. Utility fees and charges where a water and/or sewer utility customer has vacated the real property at which utility service was provided, deposits are insufficient to pay any and all charges due to the Town for utility service, and the utility customer cannot be located by the Clerk-Treasurer despite reasonable efforts.

The Clerk-Treasurer shall close such customer accounts and write-off any and all balances due on such accounts following the Town Council's approval of a report of such accounts at any meeting of the Town Council.