

Santa Claus Parks & Recreation Department
Monthly Board Meeting

Monday, October 15, 2018, at 6:00 pm CT
Santa Claus Community Center

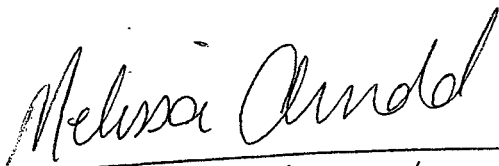
MEETING AGENDA

- **Call to Order – 6:03**
 - Quorum: Pete, Melissa A., Bill
 - Staff: Richard
 - Guests:
- **Comments From the Floor**

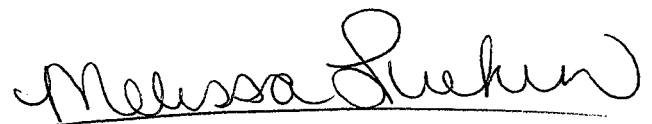
Absent - Bill Mattingly
- **Approval of Previous Meeting Minutes** – Bill made a motion to approve September 2018 meeting minutes; Pete seconded and the motion passed.
- **Review Financials/Budget**
 - Yellig Park – reviewed and discussed.
 - Community Center – reviewed and discussed. A few things were coded incorrectly at the town hall but have been corrected.
 - Richard will talk to the Town Hall to understand which line items can be moved and/or adjusted as needed prior to the end of the year.
 - Grants/Sponsorships
 - Basketball court resurfacing project is still pending. Bill passed along a contact to reach out to Richard and we plan to have this completed in 2019.
 - Southern Indiana Power – waiting until January 2019 to apply.
- **Yellig Park**
 - New Business
 - Agreements
 - Richard updated the agreement for baseball so the \$250 deposit is nonrefundable. Bill made a motion to accept this change and make it retroactive to October 1, 2018. Pete seconded; motion passed.
 - Upcoming Tournaments – Team Central (Oct. 27th)
 - Agreement and deposit has been turned in for about 18 teams.
 - Final Event: Trick or Treat (Oct. 28th 1pm – 4pm)
 - Richard has asked for volunteers from the church. The Methodist church is sponsoring six inflatables.
 - Concessions Revenue

- To date – Gross income = \$27,169.48; Spent ~\$11,500
 - Summer Ball Tournament Budget (16 Total Tournaments)
 - Richard is looking into creating a partnership with any high school sports program to volunteer for concessions in exchange for a donation. There is a sample RFP for Richard to look at, update, and distribute in early 2019.
 - Other?
 - Richard will address parking issues.
 - Concessions during Christmas Celebration
 - Due to everything else going on, decision was made to table this idea until 2019. Will start discussing earlier in the year.
- Old Business
 - Field Reconditioning (MASA October 12th)
 - Looks good! MASA reconditioned field two and edged field one. They also donated a skid and a half of field conditioner. Richard feels like this event was a success, especially considering the only P&R expense was food.
 - Player Fees Offset
 - Concessions for the rec soccer season netted ~\$2,060 after the completion of the season, compared to the \$3,000 player fees.
 - Annual Special Event – Dancer’s Dash
 - Insurance certificate is in and Richard is in communication with Marlene
 - Drainage Bids
 - No update
 - Brew Ho Ho
 - The Brew Ho Ho Run had about 50 participants
 - Water: Working on this winter
 - Richard will have Bettag’s come out to winterize the park after October 31.
 - Voges re-seed, fertilization and aeration on Field 2
 - This project was completed in late September. Pete is going to confirm the re-seeding was done at the same time.
 - Fields Survey
 - No update.
 - Other?
- **Community Center**
 - New Business
 - New Member Management system
 - No update – to connect a new system to current system, the expense is high.
 - Expense adjustment
 - Part-time Staff hours moved to M/F 7am-9am & W 4pm-6pm and is going well
 - Early Voting (Oct 29th-Oct. 31st 10am-6pm) & Voting on Nov. 3rd 8:30am-3:30pm
 - Old Business

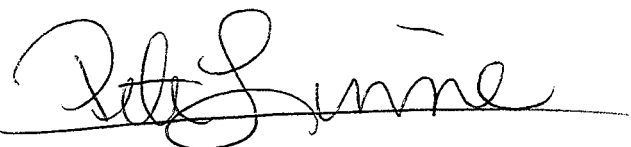
- Cleaning Large Room
 - Richard is going to look for the cleaning agreement to see what our contract states. From there, we can decide if anything needs to be adjusted.
- Negative CC Other Outside Services (\$159.50)
 - Reviewed during budget review
- Employee/Corporate Rates
 - Tabled until further notice
- Memorial Health Screening – Rescheduled Monday, December 3rd, 2018
- **General Business**
 - Richard needs to use comp time by December 31, 2018
 - Bill made a motion for Richard to start using his comp time as he's able, by December 31, 2018. Melissa seconded and the motion passes. Richard will email the board how many hours he has to use.
 - Vouchers
 - Bill made a motion to approve \$2,700.81, pending the missing PSC invoice is added, and \$3,734.66.
- **Next Meeting:** Monday, November 19, at 6:00 pm CT at the Santa Claus Community Center
- **Adjourn**
 - Bill made a motion to adjourn at 7:06 and Melissa seconded. Meeting adjourned.



Melissa Arnold



Melissa Lueken



Pete Linne

Bill Mattingly